

No	Persyaratan/ Requirements	Notes
1.	Original passport valid for at least 6 months	
2.	Old passport (if any)	
3.	Application Form	Form DS-160 link: https://ceac.state.gov/GenNIV/Default.aspx must be filled in by the visa applicant himself
4.	Confirm form DS-160	
5.	2 recent color photographs measuring 3.5 x 4.5 cm with a white background (digital prints cannot be scanned or edited)	Sized such that the head is between 1 inch and 1 3/8 inches (22 mm and 35 mm) or 50% and 69% of the image's total height from the bottom of the chin to the top of the head.
6	Original sponsorship letter from place of work explaining length of work, salary, position and purpose of travel	
7.	Invitation letter from the inviting company	
8.	Proof of visa payment	
9.	Confirm appointment	

Paper Photo Head Size Template

- Photo must be 2 inches by 2 inches
- The height of the head (top of hair to bottom of chin) should measure 1 inch to 1 3/8 inches (25 mm - 35 mm)
- Make sure the eye height is between 1 1/8 inches to 1 3/8 inches (28 mm – 35 mm) from the bottom of the photo

NOTE :

Please fill in the visa form correctly and in accordance with reality, because the contents of the visa form will be asked during the interview at the embassy. Discrepancies in filling out forms & interviews will affect visa approval.